

Research Administration Practices (RAP) Sessions

NIH Proposal Resources and Updates

April 29, 2026

Information provided in this learning session is based on information available as of the date of this presentation

Introductions

Bernadette Vallely

NIH Lead Liaison, Team Manager, Grant & Contract Administration, RAS

Michelle Gittens

NIH Liaison, Sr. Contract Administrator I, Research Administration Services, RAS

Agenda

RAP Sessions: Targeted skills based educational offerings open to the Research Administration community at MIT. Information gathered and shared with attendees can be taken back to their desks and applied immediately.

- Research Security Training (RST) Requirement
- Common Disclosure Forms: Biographical Sketch and Current and Pending (Other) Support in SciENcv
- ORCID ID Requirement
- MFTRP certification
- RPPR - MFTRP
- Late Submissions
- Prior Approval – Adding Domestic Subaward

NIH Guide for Grants and Contracts

Stay Up to Date!

- Notices and Funding Opportunities in the [NIH Guide for Grants and Contracts](#)
- Search, filter, and access notices and funding opportunities.
- Subscribe to receive updates.

NIH Guide for Grants and Contracts
The NIH Guide for Grants and Contracts is NIH's official source for notices of grant policies, guidelines, and other information. We publish daily and issue a [Weekly Table of Contents](#). To receive updates, [subscribe](#).

Funding Opportunities | **Notices** | Export Results | Share Results | Save Results

Active Notices Expired Notices Include Notices of Special Interest (NOSIs)

Notice Type

Funding Organization(s)
 Issuing Organization Only

Keyword
 Title Only

Advanced Search | Active Notices | Clear Filters

Displaying: 1-20 of 16,700

Title	Issuing Organization	Participating Organization(s)	Release Date	Expiration Date	Notice Number
Announcement of Upcoming System Enforcement of Common Forms and End of NIHs Leniency Period	NIH	N/A	April 21, 2026	N/A	NOT-OD-26-079
Notice to Rescind NOT-OD-24-077 "Technical and Business Assistance (TABAs) Funding May be Added to an SBIR/STTR Award by Administrative Supplement"	OD	N/A	April 20, 2026	N/A	NOT-OD-26-076



Research Security Training

NIH implementation of requirement

NIH Requirement: Research Security Training (RST)

- Required for NIH applications submitted for **due dates on or after May 25, 2026** [NOT-OD-26-017](#)
- Each covered individual (for NIH defined as [senior/key personnel](#)) listed on an NIH grant application must certify that they have completed RST within 12 months of the date of application submission
- **May 4 2026**: KC proposal validation will **ERROR** if ***NSPM-33 Research Security Training*** is missing or expired (> 12 months ago). KC proposals must validate without error to route for internal approval.

MIT - Research Security Training (RST)

MIT Research Security Training (RST) Implementation

MIT provides a four-module course covering disclosure, risk mitigation, and secure collaboration via Atlas Learning Center. **MIT also provides a refresher course for covered individuals who completed training more than 12 months ago.**

Certification and Validation

Date of completion is recorded in Atlas and Quali Coeus (KC) **Person Training Details** after an overnight feed. Validation is performed in KC at proposal submission and Award/Modification set up to ensure compliance.

Role of Research Administrators

Add Senior/Key Persons to a KC proposal early; Validate training completion effective within 12 months of submission, remind investigators of deadlines to prevent proposal submission delays.

KC Validation: RST Training Compliance

KC proposal validation will indicate that one or more Key Personnel hasn't completed RST. Check the Key Person **Person Training Details** tab to determine status for each person. Contact RA-Help@mit.edu for assistance.

Data Validation Turn Off

Show 10 entries

Search:

Area	Section	Description	Severity	Actions
Error				
Key Personnel		The Investigators are not all certified. Please certify Cariolo, Ian C.	Error	Fix It
Key Personnel		The Investigators are not all certified. Please certify Trainor, Carole A.	Error	Fix It
Personnel		KP needs to complete their Research Security training.	Error	Fix It

Cariolo, Ian C (Co-Investigator)

Details Organization Extended Details Degrees Unit Details **Person Training Details**

Person Training Details

Show 10 entries csv xml xls

Training Number	Training	Date Requested	Date Submitted	Date Acknowledged	Followup Date	Score	Comments
1	MIT Human Subjects Training via Traincasters		09/21/2007 12:00 AM	09/21/2007 12:00 AM	09/21/2010 12:00 AM	P	
2	Undue Foreign Influence: Risks and Mitigations		03/16/2021 12:00 AM	03/16/2021 07:09 PM	03/15/2024 12:00 AM	P	
3	NSPM-33 Research Security Training		04/03/2026 12:00 AM	04/04/2026 07:15 AM	04/02/2027 12:00 AM	P	

Learn more: [KC validation: RST Training Compliance on Atlas.](#)

NIH Common Form Certificate Update for RST

MIT Research Security Training (RST) Implementation

On April 22, 2026, **SciENCv** added the Research Security Training (RST) Certification back to the Common Forms for applications submitted for due dates on or after May 25, 2026 ([NOT-OD-26-017](#)).

If a PI/Co-I/KP certified Common Forms prior to April 22, 2026, and:

- Have not yet submitted your application for a due date on or after May 25, 2026, you should **regenerate Common Form PDF(s) prior to submission.**
- Have submitted your application for a due date on or after May 25, 2026, you do not need to resubmit your application with regenerated Common Forms. **NIH staff will collect updated documents to meet the RST certification requirement at JIT for applications selected for possible funding.**



NIH Implements Common Disclosure Forms: May 8, 2026

Biographical Sketch & Current & Pending (Other) Support
Created in SciENCv

NIH Common Disclosure Form Implementation

NIH Requirement of Common Forms [NOT-OD-26-033](#)

Use of the Common Forms generated by [SciENcv](#) for *Biographical Sketch*, *NIH Biographical Sketch Supplement*, and *Current and Pending (Other) Support* and will be required for all application due dates and Just-In-Time (JIT), Research Performance Progress Report (RPPR), and Prior Approval submissions on or after **May 8, 2026**.

NIH Common Forms:



- [Biographical Sketch](#)
- [Current and Pending \(Other\) Support](#)
- **New** NIH [Biographical Sketch Supplement](#)

NIH Common Disclosure Form – Leniency Period Ends

NIH leniency Period

Upcoming System Enforcement of Common Forms and End of NIH's Leniency Period [NOT-OD-26-079](#) states “the current leniency period previously communicated in NOT-OD-26-033 will **end on May 7, 2026**”. During this leniency period, NIH will continue to issue warnings - but will not block submissions - for applications containing non-compliant Common Forms.

May 8, 2026: NIH will fully enforce Common Forms compliance

- System warnings will convert to **errors** 
- Applications **not using compliant Common Forms will be blocked from submission** 

SciENcv: NIH Common Disclosure Forms

Senior/Key Personnel will be required to use [SciENcv](#) to complete Common Forms (see below) to create **digitally certified PDF(s) for use in application submission.**



- PI/Co-I/KP must Download and Certify disclosure
- Applies an electronic 'signature' to the certification
- Delegates may download additional copies

Senior/Key Personnel can assign SciENcv **Delegate** authorization to **DLCI research administrators** for assistance in creation, editing, and downloading *Biosketch* and *Current & Pending (Other Support)* disclosure forms.

Learn more: [Add/remove delegates to SciENcv](#) and [Access SciENcv using MIT Touchstone](#)

ORCID Requirement

Senior/Key Personnel must have an [ORCID](#) ID.

- All senior/key personnel listed on an application for a due date on or after May 25, 2025, must have an ORCID ID and the ID **must be linked to their eRA Commons Personal Profile**.
- The ORCID ID must also be entered in the **Persistent Identifier (PI) section of the Common Forms in SciENcv**.
- ORCID is a free, unique, persistent identifier (PID) for individuals to use as they engage in research, scholarship, and innovation activities.

eRA Commons - Personal Profile associated with a researcher's eRA Commons ID **must include a valid ORCID iD**. Applications **will not pass agency validation** without both a valid eRA Commons ID and an ORCID iD linked to that profile. See [ORCID ID topic in the eRA Commons online help](#).

ORCID @ MIT Information



ORCID & author identifiers: Link your name & your research: Home

- Home
- ORCID FAQs
- Other author identifiers

What are author identifiers?

Author identifiers, such as ORCIDs, give you a way to reliably and unambiguously connect your names(s) with your work throughout your career, including your papers, data, biographical information, etc. This can be helpful in a number of ways:

- Provides a means to distinguish between you and other authors with identical or similar names.
- Links together all of your works even if you have used different names over the course of your career.
- Makes it easy for others (grant funders, other researchers etc.) to find your research output.
- Ensures that your work is clearly attributed to you.

ORCID IDs at MIT

ORCID at MIT takes a coordinated approach:

- IS&T: Supports [ORCID registration](#) and integration with MIT identifier systems
- Provost office: responsible for ORCID integration with [MIT's electronic professional record](#) for faculty and researchers
- Libraries: Support [research, writing, publishing, and citation management](#)

For more information about the past 2015 rollout see [this article in the Faculty Newsletter](#).

Why ORCID?

ORCID at MIT

Sign up for an ORCID or link your current one to your MIT account [here](#)!

Have questions about your ORCID or author IDs?

Email orcid@mit.edu for help.

MIT Libraries Guide
Information on ORCID registration and integration at MIT, and contacts for assistance/support
<https://libguides.mit.edu/c.php?g=176444&p=1160313>

All Available Partner Accounts

To link your My NCBI account to one of these partner organizations, click on its that organization's login page to log in. You will then see that account listed abo

Search for account name:

Login Account Options

Account

[ORCID](#)

Sign in

Email or 16-digit ORCID ID

example@email.com or 0000-0001-2345-6789


Password


SIGN IN

[Forgot your password or ORCID ID?](#)

Don't have an ORCID iD yet? [Register now](#)

or

 **Access through your institution**

 **Sign in with Google**

Open Researcher & Contributor ID (ORCID)
ORCID is a registry of unique researcher identifiers and a method of linking research-related items, such as articles and datasets, to these identifiers.

ALL Senior/Key Personal on an NIH application or funded award will be required to have an ORCID ID.

Linking a SciENcv account and eRA Commons Personal Profile to ORCID is required.

Best practices: DLCI RA Administrators

- Add Covered Individuals (Senior/Key) to the KC proposal as early as possible
- Check KC validations early for compliance with RST training and MFTRP certification
- Confirm correct SciENcv Common Forms used
- Verify ORCID IDs in advance, confirm inclusion in Common Forms

Malign Foreign Talent Recruitment Program (MFTRP)

MIT: MFTRP Certification Requirements

OVPR [Malign Foreign Talent Recruitment Programs \(MFTRPs\)](#)

Certification and Sponsor Policies

MFTRP Sponsor Policies and Certification Methods		
Sponsor Policy	Certifying at Proposal	Certifying Annually
ARPA-H	MyCOI-OPA+ (see below)	MyCOI-OPA+ (see below)
DoW (also known as DoD)	MyCOI-OPA+ (see below)	MyCOI-OPA+ (see below)
DOE	MyCOI-OPA+ (see below)	MyCOI-OPA+ (see below)
NASA	MyCOI-OPA+ (see below)	MyCOI-OPA+ (see below)
NIH	Biographical Sketch Common Form	Upload a certification statement in RPPR
NSF	Biographical Sketch and Current and Pending Support (SciENcv)	Research.gov



Certification

I certify that the information provided is current, accurate, and complete. This includes, but is not limited to, information related to current, pending, and other support (both foreign and domestic) as defined in 42 U.S.C. § 6605.

In accordance with Section 10632 of the CHIPS and Science Act of 2022 (42 U.S.C. § 19232), each individual identified as a senior/key person must certify that they are not a party to a malign foreign talent recruitment program.

Research Security Training Requirement for Federal Award Personnel: In accordance with Section 10634 of the CHIPS and Science Act of 2022 (42 U.S.C. § 19234), each individual identified as a senior/key person must certify that they have completed the requisite research security training that meets the requirements specified in Item 2 of Important Notice No. 149 within 12 months prior to proposal submission.

Misrepresentations and/or omissions may be subject to prosecution and liability pursuant to, but not limited to, 18 U.S.C. §§287, 1001, 1031 and 31 U.S.C. §§3729-3733 and 3802.

CANCEL

CERTIFY

Federal agencies ban participation in **Malign Foreign Talent Recruitment Programs** to prevent unethical or illegal activities.

Certification and Compliance

NIH mandates certification of non-participation on Biographical Sketch Common Form.

RPPR – MFTRP Certification

RPPR – MFTRP Certification

NIH-specific certification is required for all RPPRs. [NOT-OD-26-018](#) and [NIH FAQ](#).

For every senior/key person listed in an NIH RPPR:

- **A signed certification statement** must be uploaded in **Section G.1 (Special Notice of Award and Funding Opportunity Announcement Reporting Requirements)**.
- The statement must use the **exact NIH-specified language**:
- *I [insert name] certify that, at the time of submission, I am not a party to a malign foreign talent recruitment program.*
- The certification must:
 - Contain the individual's **signature**
 - Be saved as a [flattened PDF](#)
 - Each file must follow NIH's required naming convention: **MFTRPcert_[Name].pdf** (e.g: *MFTRPcert_EdwardHaskell.pdf*)
 - Be uploaded as a **separate file for each senior/key person**

Continuous Submission Policy & Late Application Submission Policy

Late Submission Policy Changes

NIH is ending the *Continuous Submission Policy* and updating the *Late Application Submission Policy* to designate **participation in a recent review or advisory group meeting as an acceptable reason for late submission** [NOT-OD-26-064](#)

- NIH will accept Continuous Submission applications through **August 10, 2026** (the end of the continuous submission receipt period for the June/July standard due dates) for assignment to January 2027 Council.
- **No Advance Permission is Given to Submit Late** NIH doesn't provide advance permission to submit late. No NIH staff member (including receipt and referral, review, grants management, and program staff) has the authority to evaluate or pre-approve reasons for late submission. [NIH Late Application Policy](#)
- Late submission, if within four calendar weeks before or after the due date, any PD/PI named on the application who participates NIH review or advisory group submits letter

NIH – Late Submissions

Late Applications

- NIH expects you to take the necessary steps to submit your application on time. If you miss the submission deadline, you may need to regroup and submit for a future due date or to a different opportunity. We do, however, accept late applications under limited situations.
- See [NIH Late Application Submission Policy](#) if submitting to a due date on or after May 25, 2026
- See [NOT-OD-15-039](#) if submitting to a due date before May 25, 2026

Prior Approval: New Domestic Subaward

New Prior Approval Requirement for Changes to Domestic Subawards

Required when adding NEW domestic subaward post-award

[NOT-OD-26-062](#)

Effective **June 1, 2026**

- All prime recipients are required to obtain NIH prior approval when adding a new domestic subaward to a project post-award, when the arrangement was not originally a part of the peer-reviewed and approved application.
- Intended to ensure that NIH is aware of all subaward activities for each project, so NIH can monitor the prime recipient and ensure compliance with subaward monitoring and reporting requirements.

New Prior Approval Requirement for Changes to Domestic Subawards

Prior approval for NEW domestic subaward post-award [NOT-OD-26-062](#)

Reach out to your [RAS Contract Administrator](#) to process Prior Approval.

Provide the following:

- letter from the PI on need for Subaward,
- Subaward Budget and Budget Justification,
- Biosketch and Other Support
- Equipment & Facilities
- For internal purposes: Statement of Work, Subrecipient Commitment letter

Data Sharing & Data Management and Sharing Plan

Updated Elements of an NIH Data Management and Sharing Plan ([NOT-OD-26-046](#))

MIT Libraries [Data Management Team](#) offers assistance with data management needs and Data Management Plans. See the Libraries' [Data Management](#) website for more information.

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Libraries home » Data management

Data management

Helping MIT faculty and researchers manage, store, and share data they produce

Home Services - Make a plan - Store your data - Share your data -

Protecting access to US federal government data

Data can potentially disappear because of government shutdowns, broken links, and policy shifts. See our [checklist](#) for steps you can take to ensure the government data you use in your research remains accessible to you and others.

Need insights into successful data management planning (NIH, NASA, NSF, etc.) ?

See our [funder requirements](#) and write a [data management plan](#) pages for more information. Still have questions? Contact Data Management Services at data-management@mit.edu. We can help!

We partner with the MIT research community to manage, store, share, and steward data and information they produce.

Learn more about MIT's commitment to research data management from the [MIT Research Data Principles](#).

Make a plan

- [Why manage your data?](#)
- [Write a data management plan](#)
- [Other guides to data management](#)
- [Meet funder requirements](#)

Questions?

MIT users

- [Email us](#) to ask questions or schedule a virtual or in-person appointment.
- Learn how we can help:
 - [Data Management](#)
 - [Additional Data Services](#)
 - [Meet our team](#)

Visitors

- [Information for visitors](#)

Faculty successes

"I've had thousands of downloads of my published data - I am impressed that it's been so useful to others!"

—*Esther Duflo, Abdul Latif Jameel Professor of Poverty Alleviation and Development Economics, MIT*

Need help creating your data management plan?

MIT users

Try the [DMPTool](#)

Send email to: data-management@mit.edu

Questions – Help

- [RAS Contract Administrator](#)
- RA-Help@mit.edu

Virtual Drop-In RA Support session via Zoom

<https://mit.zoom.us/j/91518116791> .

Every Monday 1:00 – 2:00 pm (except Institute holidays)

Feedback

We are providing a **QR Code** for you to access a **RAP feedback survey** via your phone or mobile device.



Use this link

https://mit.co1.qualtrics.com/jfe/form/SV_8k9wcQc6Djhe2Ds

to access the form via the web and in a follow up email.