

NOAA PROPOSAL
ROUTE/REVIEW/SUBMISSION CHECKLIST

Is RAS to submit via KC **OR** Grants.gov package **OR** Paper _____

Applicants are strongly encouraged to apply online through the Grants.Gov

RAS rep:
PI Name:
Department:

PLEASE read the BAA in order to comply with the instructions.

<p>Application for Federal Assistance SF424 Form</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Type of Submission <input type="checkbox"/> Type of Application <input type="checkbox"/> Applicant Information <input type="checkbox"/> EIN number 042103594 <input type="checkbox"/> DUNS Number 001425594 <input type="checkbox"/> Address <input type="checkbox"/> Organizational Unit- Department <input type="checkbox"/> Contact Information <input type="checkbox"/> Type of Applicant - O: Private Institution of Higher Education <input type="checkbox"/> Areas Effected by Project <input type="checkbox"/> Descriptive Title of Applicant's Project <input type="checkbox"/> Congressional Districts <input type="checkbox"/> Proposal start date- should match budget start date <input type="checkbox"/> Estimated funding- should match budget <input type="checkbox"/> Applicant Delinquent on any Federal Debt- should be checked "no" <input type="checkbox"/> Authorized Rep information filled out
<p>Project Narrative</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Be sure project narrative is uploaded and compliant with announcement instructions and is a PDF.

Budget Narrative Form	<input type="checkbox"/> Be sure budget narrative form is uploaded and compliant with announcement instructions and is a PDF.
CD511 Form	<input type="checkbox"/> Is filled out with Authorized rep name and contact information <input type="checkbox"/> Project name should be filled in
ASSURANCES - NON-CONSTRUCTION PROGRAMS	<input type="checkbox"/> Applicant organization filled in. <input type="checkbox"/> Authorized rep title filled in
Budget Information Form	<input type="checkbox"/> Filled out per instructions in announcement <input type="checkbox"/> Has cost sharing been submitted <input type="checkbox"/> All years of proposal are reflected on budget <input type="checkbox"/> budget falls within budget levels allowed in announcement
Other Attachments Form	<input type="checkbox"/> Includes all components required per announcement <input type="checkbox"/> Title page <input type="checkbox"/> Project Synopsis- 1 page <input type="checkbox"/> Page limit for project description- usually 15 pages <input type="checkbox"/> Literature cited- if applicable <input type="checkbox"/> Resumes for each major participant – if applicable <input type="checkbox"/> NEPA Questionnaire- if applicable