Research Administration Practices (RAP) Sessions

DOE Resources and Updates

October 14, 2020

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In collaboration with:
Lino Gelormini, Sr Staff Accountant, VPF
Agenda

RAP Sessions: Targeted skills based educational offerings open to the Research Administration community at MIT. Information gathered and shared with attendees can be taken back to their desks and applied immediately.

• Introductions
• The DOE Agency and organizational structure
• DOE proposal submissions and solicitations
  • Grants.gov (KC S2S or Workspace)
  • ARPA-E
  • EERE eXCHANGE
    • November 2020 changes from EERE eXCHANGE to EPIC
• Managing DOE Awards
  • Payments
  • Renewals
  • Reports
• Questions/Help
Introductions

Jamie Goldberg, Team Manager Grants & Contract Administration, RAS; MIT Liaison for DOE

Lino Gelormini, Sr Staff Accountant, VPF-Sponsored Accounting; DOE and other Federal Agencies

Kim Mann, Manager Research Administration Support, VPR
DOE-Chicago, common programs

- Basic Energy Sciences Program (BES)
  - [https://www.energy.gov/science/bes/basic-energy-sciences](https://www.energy.gov/science/bes/basic-energy-sciences)
- Biological and Environmental Research Program (BER)
- Fusion Energy Science Program (FES)
  - [https://www.energy.gov/science/fes/fusion-energy-sciences](https://www.energy.gov/science/fes/fusion-energy-sciences)
- High Energy Physics Program (HEP)
- Nuclear Physics Program (NP)
- Workforce Development for Teachers and Scientists
  - [https://science.osti.gov/wdts](https://science.osti.gov/wdts)
DOE Applied Research Programs

• Electricity (OE)
  • [https://www.energy.gov/oe/office-electricity](https://www.energy.gov/oe/office-electricity)
  • PORTAL: Grants.gov via S2S or Workspace. Usually coordinated by the National Energy Technology Laboratory (NETL). Choose KC Sponsor: 000220 DOE-NETL.

• Fossil Energy (FE)
  • [https://www.energy.gov/fe/office-fossil-energy](https://www.energy.gov/fe/office-fossil-energy)
  • PORTAL: Grants.gov via S2S or Workspace. Usually coordinated by the National Energy Technology Laboratory (NETL). Choose KC Sponsor: 000220 DOE-NETL or 000223 DOE - Office of Fossil Energy.

• Nuclear Energy (NE)
  • [https://www.energy.gov/ne/office-nuclear-energy](https://www.energy.gov/ne/office-nuclear-energy)
  • PORTAL: Grants.gov via S2S or Workspace. Usually coordinated by the National Energy Technology Laboratory (NETL). Choose KC Sponsor: 000220 DOE-NETL.
DOE Applied Research Programs, cont’d

- Energy Efficiency and Renewable Energy (EERE)
  - [https://www.energy.gov/eere/office-energy-efficiency-renewable-energy](https://www.energy.gov/eere/office-energy-efficiency-renewable-energy)

- Golden Field Office
  - Operates as Business Service Center for the EERE.

- Idaho Falls
  - [https://www.id.energy.gov/](https://www.id.energy.gov/)
  - PORTAL: NEUP portal , Choose KC Sponsor: 000212 DOE - Idaho Falls
DOE ARPA-E and NNSA

• Advanced Research Projects Agency – Energy (ARPA-E)
  • https://arpa-e.energy.gov/

• National Nuclear Security Administration (NNSA):
  • https://www.energy.gov/nnsa/national-nuclear-security-administration
  • PORTAL: Grants.gov, either KC S2S or Workspace. Recommend Workspace because unusual documents are often required.
DOE Solicitations

• See Handouts – Review and helpful information for:
  • DOE Chicago
  • Fossil Energy
  • Idaho Falls
  • NETL
  • NNSA
  • EERE
EERE eXCHANGE moving to EPIC

• DOE EERE is moving from the portal eXCHANGE to EPIC, effective November 2, 2020

• RAS Liaisons and RA Support Team are currently reviewing these changes and developing a plan for MIT – more information coming soon!
  • System changes
  • Potential Process changes
  • Communications/Education

Special Note – follow solicitation instructions for proposal submission. If solicitation notes submission in eXCHANGE, then still use eXCHANGE, even for proposal(s) submitted on or after November 2, 2020
DOE Award Management

• Payments
  • VPF uses “draw down” to receive payment on DOE Awards (DOE Grants, EERE and ARPA-E)
    • Draw Down is VPF pulling the Money from the Federal Agency based on expenses incurred to date
    • Draw Down is twice/month. First draw down mid-month is based on actual expenses (salary and non salary), while second draw down on 25th of month is estimate, as payroll has not posted the actual salary

• How does this appear in SAP?
  • Summary Statement and DTR Handout example
DOE Award Management, con’t

• ARPA-E Awards

• ARPA E often has questions about expenditures (used to be if > $500, but sometimes if just $50)

• VPF works with DLC Administrator(s) to gather explanations and justifications to answer ARPA-E questions.
DOE Award Management, con’t

• Renewals
  • NEW KC account structure
  • VPF closes out prior account structure
  • Any unexpended balance (or over expenditure) will transfer to the new KC account structure
  • FINAL reports would not be due to DOE with new KC account structure established for the Renewal. Only when entire DOE award is expiring will final reports be due.

• Reporting Checklist (see handout)
Questions – Help

• RAS Contract Administrator: https://ras.mit.edu/about-ras/staff/by-department
• RA Support Team: RA-help@mit.edu
• VPF Sponsored Accounting website: https://vpf.mit.edu/sponsored-accounting
• Closeouts: wbscloseout@mit.edu
• General Sponsored Accounting questions: ask-sponsored@mit.edu