Research Administration Practices (RAP) Sessions

Foundation Proposals Tips and Resources
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Agenda

- Welcome and Introductions
- Foundation Overview
- Solicitations and Terms
- Budget, including Under-Recovery versus Cost Sharing Overview
- Feedback/Questions/Wrap
Foundations - Overview

• Foundation Overview -
• Important Contact and Helpful Resources –
  • OSP Contract Administrator - https://osp.mit.edu/about-osp/staff/by-department
  • RA-Help@mit.edu/KC-help@mit.edu
  • Office of Foundation Relations - http://foundations.mit.edu
    • Portfolio Foundations (MIT certificates required): http://foundations.mit.edu/for-faculty/portfolios/ (for non-portfolio foundations, contact Angela Behling @ abehling@mit.edu
    • RFP information (MIT certificates required): http://foundations.mit.edu/for-faculty/rfp-information/rfps-mit-only/ (list is also distributed monthly via email – contact Juliet Tripaldi @ Tripaldi@mit.edu to subscribe
  • OSP, Under-Recovery information - https://osp.mit.edu/grant-and-contract-administration/underrecovery
  • KC Quick Card website - https://kc.mit.edu/quick-reference-cards#budget
Foundations – Solicitations and Terms

• Scenarios
  • PI sends you email – “I’m invited to submit a proposal, and the funding is guaranteed”
  • PI sends you email – “I’ve received an award from Foundation X for $X dollars”
  • PI notifies you they would like to submit a proposal to a Foundation
  • OFR notifies you that your PI has been invited to submit a proposal
• Finding and Reviewing a Solicitation?
Foundations – Budgets, including Under-Recovery and Cost Sharing Overview

- Budget Highlights
- Under-Recovery/Cost Sharing Highlights
- How is Under-Recovery processed
  - By DLC?
  - By KC?
    - Detailed or Summary Budget?
    - How do I input Sponsor Budget into KC?
Questions – Help

• OSP Contract Administrator
• RA-Help@mit.edu (or KC-help@mit.edu)