

Research Administration Practices (RAP) Sessions

Foundation Proposals Tips and Resources

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Agenda

- Welcome and Introductions
- Foundation Overview
- Solicitations and Terms
- Budget, including Under-Recovery versus Cost Sharing Overview
- Feedback/Questions/Wrap

Foundations - Overview

- Foundation Overview -
- Important Contact and Helpful Resources –
 - OSP Contract Administrator - <https://osp.mit.edu/about-osp/staff/by-department>
 - RA-Help@mit.edu/KC-help@mit.edu
 - Office of Foundation Relations - <http://foundations.mit.edu>
 - Portfolio Foundations (MIT certificates required): <http://foundations.mit.edu/for-faculty/portfolios/> (for non-portfolio foundations, contact Angela Behling @ abehling@mit.edu)
 - RFP information (MIT certificates required): <http://foundations.mit.edu/for-faculty/rfp-information/rfps-mit-only/> (list is also distributed monthly via email – contact Juliet Tripaldi @ Tripaldi@mit.edu to subscribe)
 - OSP, Under-Recovery information - <https://osp.mit.edu/grant-and-contract-administration/underrecovery>
 - KC Quick Card website - <https://kc.mit.edu/quick-reference-cards#budget>

Foundations – Solicitations and Terms

- Scenarios
 - PI sends you email – “I’m invited to submit a proposal, and the funding is guaranteed”
 - PI sends you email – “I’ve received an award from Foundation X for \$X dollars”
 - PI notifies you they would like to submit a proposal to a Foundation
 - OFR notifies you that your PI has been invited to submit a proposal
- Finding and Reviewing a Solicitation?

Foundations – Budgets, including Under-Recovery and Cost Sharing Overview

- Budget Highlights
- Under-Recovery/Cost Sharing Highlights
- How is Under-Recovery processed
 - By DLC?
 - By KC?
 - Detailed or Summary Budget?
 - How do I input Sponsor Budget into KC?

Questions – Help

- OSP Contract Administrator
- RA-Help@mit.edu (or KC-help@mit.edu)