Dear Sir/Madam,

Massachusetts Institute of Technology ("MIT") is pleased to submit the enclosed Marie Skłodowska-Curie proposal entitled “[Acronym]” of Post-doctoral fellow [Name] to [European Institution].

Subject to negotiation of a Marie Skłodowska-Curie Visitor Agreement with terms in accordance with the attached External Guidance, MIT will host the aforementioned Post-doctoral fellow for the duration of the outgoing phase of the research project and will provide all appropriate facilities and support as required for the proposed research under the supervision of Professor [PI Name].

Yours Sincerely

Massachusetts Institute of Technology

By:_________________________
Name:________________________
Title: _________________________
   Research Administrative Services
Date: _________________________
External Guidance on Marie Skłodowska-Curie Fellowships

Dear Fellow/Sending Institution,

Thank you for your request that MIT host a Marie Skłodowska-Curie Fellow. Please be advised that for MIT to host the Fellow, the sending institution must agree to the terms and conditions of MIT’s Marie Skłodowska-Curie Visitor Agreement (MCVA). The MCVA terms include the following:

1. The sending institution will need to request and demonstrate that it has obtained from the European Commission’s Research Executive Agency (REA) removal of the clause in their Grant Agreement that gives REA the right to object to intellectual property (IP) transfers or licensing (typically clause 30.3); MIT has worked extensively with the REA in this regard, and the REA has agreed to consider such sending institution clause removal requests and accommodate these requests where feasible.

2. The sending institution agrees that:
   a. All IP created by the Fellow while s/he is working on his/her Fellowship project at MIT will be owned JOINTLY by the sending institution and MIT
   b. All IP created by the Fellow while working on activities outside his/her Fellowship project while at MIT will be owned SOLELY by MIT*

3. The Fellow will work on his/her own defined project, the subject of which does not overlap with that of any current or foreseeable non-federally sponsored research project conducted in the host faculty member’s lab

4. The sending institution agrees to pay to MIT all Institutional Unit Costs applicable to the outgoing phase of the Fellowship, including (i) Research, Training and Networking Costs and (ii) Management and Overheads contributions

If the sending institution cannot accept these conditions and enter into MIT’s MCVA, MIT regrettably will not be able to host the Fellow. MIT has successfully entered into our MCVA with sending institutions across Europe and beyond based on these required terms. We hope that they will be acceptable to your institution as well.

If you have any questions regarding the above, please contact Rainer Frost, Strategic Transactions Officer at the MIT Office of Strategic Alliances and Tech Transfer (OSATT), at Rainer@mit.edu or +1- 617-258-8012.

*MIT does not intend or encourage that any MS-C Fellow perform research outside her/his MS-C Research while at MIT, but with its open campus MIT cannot directly control this. Section 2.b above protects MIT’s ability to meet its obligations to other research sponsors.